

**Punjab Information & Communication Technology Corporation Limited  
(Punjab Infotech)**

Admin Division  
Dated February 18, 2025  
No. PICTC/Admin/E//DIS/17171 /2025

**Sub: Request for quotation for printing of certificates.**

Punjab Information & Communication Technology Corporation Ltd (Punjab Infotech), A State Government Undertaking having its office at Udyog Bhawan Sector-17, Chandigarh invites sealed quotations from the reputed printers for printing of certificates for CAL-C division. The details specifications for printing of certificates are as under;

Item	Quantity	Specifications
Certificates	10000	<ul style="list-style-type: none"><li>• Size –A-4</li><li>• Front side printing – Multicolor</li><li>• Back side printing – Black printing only</li><li>• Paper – 300 GSM</li></ul>

**Terms and conditions for the tender;**

- (i) Certificates will be printed digitally in different lots depending upon the requirement of the Corporation on monthly basis.
- (ii) Soft copies (pdf) of certificates will be provided by the Corporation.
- (iii) Rates will be valid for two years from the date of issue of Purchase order.
- (iv) Printing facility should be located in try city (Chandigarh/ Mohali/ Panchkula)
- (v) The Corporation reserves the right to reject the material in case it is not as per specification.
- (vi) You are requested to submit rates in a sealed envelope on or before 3.00 PM, February 24, 2025 by writing on top "**QTN-Admin-Certificates**".
- (vii) Any corrigendum to this tender will be published on [www.punjabinfotech.in](http://www.punjabinfotech.in)